

MUNICIPAL YEAR 2015/2016 - REPORT NO. **130**

MEETING TITLE AND DATE
Council Conduct Committee
2/12/15

REPORT OF: Ian Davis
Director of Regeneration and
Environment

Contact officer and telephone number:
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Agenda - Part: 1	Item: 6
Subject: Review of the Code of Conduct for Licensing and Gambling Committee	

Wards: All
Key Decision No: N/A

Cabinet Member consulted:
n/a

1. EXECUTIVE SUMMARY

At the meeting of the Councillor Conduct Committee on the 17th September 2015 it was recommended that the current Planning and Licensing Committee Code of Conduct be reviewed.

The two parts of the code have been reviewed respectively by:

- i) Esther Hughes – Team Leader Consumer Protection
- ii) Andy Higham – Head of Development Environment

2. RECOMMENDATIONS

2.1 The Councillor Conduct Committee agrees to recommend to Council the proposed changes to the Licensing Code as set out in the appendices attached to the report. Appendix A tracks the changes made. Appendix B is a copy of the revised code.

3. BACKGROUND

At the meeting of the Councillor Conduct Committee on the 17th September 2015 it was recommended that the current Planning and Licensing Committee Code of Conduct be reviewed and updated where necessary.

The Licensing Code was last updated on the 23/1/08. The Planning Code was last reviewed on the following dates; 12/11/08, 02/03/11, 11/06/14.

4. ALTERNATIVE OPTIONS CONSIDERED

Keep the existing code.

5. REASONS FOR RECOMMENDATIONS

Much of the content of the document was repetitious and contained in the main Council Code of Conduct.

6. COMMENTS OF THE DIRECTOR OF FINANCE, RESOURCES AND CUSTOMER SERVICES AND OTHER DEPARTMENTS

6.1 Financial Implications

None

6.2 Legal Implications

Legal have been consulted on the revised document and are satisfied with the content.

6.3 Property Implications

None

7. KEY RISKS

Document out of date.

8. IMPACT ON COUNCIL PRIORITIES

8.1 Fairness for All

Councillors must abide by the Code to ensure that all parties attending Licensing Committee are treated fairly and equally.

8.2 Growth and Sustainability

The Code must be adhered to ensuring that business can grow and this is sustained.

8.3 Strong Communities

Residents must have confidence that the Committee are following the code and applying fairly to all parties.

9. EQUALITIES IMPACT IMPLICATIONS

Not applicable

10. PERFORMANCE MANAGEMENT IMPLICATIONS

Not applicable

11. PUBLIC HEALTH IMPLICATIONS

Not applicable

Background Papers

None